John Doe, LCSW, MSW

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Clinical Social Worker

Summary: Compassionate, effective, and dedicated professional with holistic, service-driven approach reinforced by 15+ years of clinical experience. Keen understanding of diverse mental/emotional states and highly responsive to individuals' needs; broad knowledge of wraparound process. Proven abilities in conducting therapeutic counseling sessions, completing psychosocial assessments, and developing comprehensive care plans. Positive and encouraging attitude combined with excellent interpersonal and verbal communication skills. Additional background in special education with sound understanding of relationship between learning disorders and emotional/social behavior.

Assessment & Evaluation…Client/Family Relations…Community Outreach…Treatment/Discharge Planning
Referral Coordination…Patient Advocacy…Documentation…Problem Resolution…Quality Assurance
Group/Individual Counseling…Report Generation…Microsoft Office Suite (Excel, Word, PowerPoint)

Selected Career Highlights

- Recipient of numerous honors and awards throughout career including:
  - Campus Special Educator of the Year (2011), ABC Elementary School
  - Special Education Teacher of the Year (2008), ABC Public Schools
  - Clinical Social Worker and Bereavement Counselor of the Year (1993), ABC Company
- Spearheaded Elementary Success Program as Clinical Social Worker for ABC Public Schools, providing clinical management for students who were not successful in general education setting due to behavioral, social, and emotional difficulties.
- Chosen to serve as LCSW Team Leader as Clinical Social Worker for ABC Company, directing medical personnel and overseeing daily care for more than 200 patients.
  - Ran individual and family therapy sessions for children ages 5 to 15 and developed goal-oriented psychoeducational and activity therapy groups to improve clients' level of functioning.
- Held position as Adjunct Professor for State University Graduate School in 2010, leading lectures and classes on Methods of Special Education in High and Low Incidence Disabilities.

Professional Experience

ABC Public Schools, City, State 1997–1998, 2000–Present
Clinical Social Worker (1997–1998, 2000–2003, 2012–Present)

Respond to crisis situations within educational environment for school district covering most of State. Conduct assessments and gather information from families and social services agencies to devise treatment plans for children exhibiting signs of psychiatric disorders and learning/educational disabilities. Perform outreach and advocacy and provide rehabilitative services, partnering with clinical staff and external resources such as school or community personnel.

Special Education Teacher (2003–2012)

Worked with students diagnosed with multiple disabilities and significant cognitive impairments in variety of roles. Fulfilled responsibilities as Clinical Social Worker and Tutor – Reading Specialist for ABC Elementary School, Academic Structured Classroom for Intensive Learning of Language Skills (SCILLS) Teacher for ABC Elementary School and DEF Elementary School, and Functional SCILLS Teacher for ABC Junior High School.

ABC Company, City, State 1999–2000
Clinical Social Worker

Delivered case management and mental health expertise for not-for-profit organization offering a range of services including hospice/palliative care, grief counseling, and family caregiver support. Completed thorough in-home psychosocial assessments in advance of first wraparound meeting, compiling information from family members and social services agencies used to prepare comprehensive treatment plans.

Maintained documentation including service plans, treatment reports, and progress notes. Collaborated with treatment team, clinical staff, and external resources to coordinate client care. Led individual, family, group, and marital therapy sessions and mediated conflicts within families to identify/resolve underlying issues. Regularly attended professional conferences/workshops to remain up-to-date on new/developing information and strategies in the mental health field.

*Additional experience as **Clinical Social Worker** for ABC Company, City, State*

Education & Professional Development

M.Ed. in Special Education, State University, City, State
Summa Cum Laude

Postgraduate Certificate in Special Education, State University, City, State

M.S.W., State University, City, State
Summa Cum Laude

B.S. in Social Psychology, State University, City, State

Licensed Clinical Social Worker (LCSW), State

Certified Teacher in Special Education (K–12), State

Certified Reading Specialist (K–12), State

Affiliations & Community Involvement

Member, National Association of Social Workers (NASW)

Member, National Education Association (NEA)

Former Volunteer, Catholic Community Church
Performed clinical assessments, therapeutic counseling, and facilitated community referrals on part-time basis (2008–2009)